

SPACE REQUIREMENT FORM

MCIA BUSINESS HUB – 19th NOVEMBER 2019

Please complete your details and 2019 stand requirements below.*

Company		Contact Name	
Email Address			
Company Address		Postcode	
Landline Number		Mobile Number	

STAND TYPE	STAND COST	UNITS
MCIA MEMBER 3m x 3m shell scheme unit	£1000 + VAT	
MCIA MEMBER 3m x 2m shell scheme unit	£750 + VAT	
NON-MEMBER 3m x 3m shell scheme unit	£1250 + VAT	
NON-MEMBER 3m x 2m shell scheme unit	£1000 + VAT	
	Total Space:	m²

I have read, understood and agree to abide by the [Rules & Regulations](#) relating to the space I am requesting.

Authorised By:

Date:

Please send your completed form and any further comments to MCI Exhibitions Ltd as below.

KEY POINTS TO NOTE:

- We will give you direct access (via the online Exhibitor Manual) to all recommended suppliers/contractors with whom we have negotiated special rates to enable you to optimise your presence at the show.
For an outline of the basic cost to exhibit including extras such as electrics, lighting etc please, go to the relevant [Shell Scheme](#) cost information sheet.
- For Shell Scheme exhibitors, please reference the [Shell Scheme Rules & Regulations](#).

*Information provided in this form will be processed in accordance with MCIA Events Ltd privacy policy. For more information about how we process and store the information that you share with us, please [click here](#)

OFFICE USE:

Contract Sent:		Stand No:		Stand Type:	
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